

Request for Quotation for Providing Drafting Services (Civil, Mechanical, Electrical)



June 2026

RFQ No. KIIFC/59/2025-APC(04)-RFQ3

18.06.2026

About us

KIIFCON Private Limited (KIIFCON), a wholly owned subsidiary of Kerala Infrastructure Investment Fund Board (KIIFB), offers consultancy services including professional technical services, sustainable and innovative solutions for infrastructure development.

KIIFCON aims to revolutionize Kerala's infrastructure sector by providing expert technical services to engineering organizations. Their focus spans across various sectors, including transportation, buildings, energy, urban infrastructure, and public-private partnerships (PPP) transactions.

KIIFCON offers a diverse range of services designed to meet the needs of various sectors. Major Key Service areas of KIIFCON are outlined below:

- Consulting & Advisory Services
- Environment Services
- Design & Engineering
- Project & Contract Management
- Geographic Information System
- Quality Management

Notice Inviting Quotation

Director (P& E), KIIFCON invites sealed quotation from reputed and eligible agencies for providing drafting services (Civil and MEP) for KIIFCON, for the below projects.

- Government College Chittur - 2048.98 SqM
- Government Arts & Science College Mankada - 2307.7 SqM

Scope of Services

The scope of services includes but is not limited to:

- Preparation of drafting services (Civil and MEP) for the above – mentioned Projects based on input from KIIFCON.
- Coordination with the design and engineering teams for timely delivery of drawings.
- Modifications/Revisions of drawings as per design/field requirements.

Duration of Engagement

The services will be engaged for 60 days.

Submission of Tender

The interested agencies are requested to submit tender with the following details:

1. Company profile including relevant experience.
2. CVs of proposed Draughtsman(s).
3. Rate quotation as per the BOQ in the RFQ

Delivery of Applications

The RFQ shall be duly signed on each page by a person authorized by the entity. Documents of the entity authorizing such person must accompany the RFQ. KIIFCON reserves the right to reject outright any RFQ unsupported by proof of the signatory's authority. The above details along with a covering letter shall be submitted on or before 25.06.2026, 3PM in sealed cover with the name of the respondent and address clearly marked and identified as "Request for Quotation for Providing Drafting Services (Civil, Mechanical, Electrical)" to the following address:

The Director(P&E)

KIIFCON, 7th Floor, Felicity Square,

MG Road, Thiruvananthapuram- 695001, Kerala.

Any clarification/ communication may be addressed to kiifcon@kiifb.org

General Terms & Conditions

1. KIIFCON reserves the right to accept or reject any or all quotations without assigning any reason.
2. The agency should have a registered office in Kerala.
3. The decision of KIIFCON regarding the selection shall be final and binding.
4. The Draughtsman engaged under this RFQ will be required to work from the Head Office of KIIFCON PVT LTD. They will be provided with adequate working space, hardware, and licensed software required for executing their duties.
5. All drawings, models, and documentation prepared by the Draughtsman during the engagement shall be the sole property of KIIFCON PVT LTD. The Draughtsman shall have no claim, right, or ownership over such work, whether in physical or digital form.
6. Payment will be done upon satisfactory completion of each work.
7. The quoted rate shall include up to one revision of the complete set of drawings. Any revisions beyond the first revision shall be treated as additional work and shall be charged separately on an actual cost basis, subject to prior approval from KIIFCON.

Pre-Qualification Criteria

Agencies intending to participate in this tender must meet the following minimum pre-qualification criteria:

1. Legal Status
 - The bidder shall be a registered company / partnership firm / proprietorship in India and shall submit valid registration certificates (PAN, GST Certificate, Certificate of Incorporation)
2. Experience
 - The bidder should have a minimum of 3 years' experience in providing drafting services (Civil / Mechanical / Electrical) using AutoCAD/Revit or equivalent software.
 - The bidder should have successfully completed one assignment of similar nature - general consulting services with 2D/3D drafting (with a minimum value of ₹4 lakhs) / Two assignments of similar nature - general consulting services with 2D/3D drafting (with a minimum value of ₹3 lakhs) / Three assignments of similar nature - general consulting services with 2D/3D drafting (with a minimum value of ₹2 lakhs) in Government / PSU / reputed Private Organizations during the last 5 year. Completion Certificate or Work order with value to be submitted.
3. Human Resources

- The bidder shall have a minimum of 4 qualified Draughtsman (Civil/Mechanical/Electrical) on their rolls. CV's of the Draughtsman to be submitted.
 - The proposed personnel must hold a Diploma/ITI in respective discipline with minimum 2 years' drafting experience/ B.Tech with course completion will be considered
4. Financial Capacity
- The bidder shall have an average annual turnover of at least ₹25 lakhs during the last 3 financial years. Audited Financial Statements to be submitted.
 - The bidder shall have a positive net worth as per the latest audited financial statements.
5. Local Presence
- The bidder shall have a registered office in Kerala.
6. Statutory Compliance
- The bidder should not have been blacklisted / debarred by any Government, PSU, or reputed private organization.

Schedule of Quantities

Name of Work: Request for Quotation for Providing Drafting Services (Civil, Mechanical, Electrical)

Sl No.	Resource	Lumpsum Amount, exclusive of GST (in figures & words)
1	Drafting services (Civil & MEP) for the work of Government College Chittur	
2	Drafting services (Civil & MEP) for the work of Government Arts & Science College Mankada	